



**UNIVERSITY CENTER &  
STUDENT ACTIVITIES**

Texas A&M University-Corpus Christi  
 University Center Scheduling and  
 Administrative Offices  
 215 University Center  
 Email: [uc.scheduling@mail.tamucc.edu](mailto:uc.scheduling@mail.tamucc.edu)  
 (361) 825-5281/Fax: (361) 825-5201

**Request to Serve Alcoholic Beverages in the University Center**

Name of Department/Organization Hosting Event: \_\_\_\_\_

Person Making Request: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date and Time of Function: \_\_\_\_\_ Account Number: \_\_\_\_\_

Location(s): \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Event/Serving Hours: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Expected Attendance:  TAMUCC Undergraduate Students  Staff/Faculty

TAMUCC Graduate Students  Guests

Expected number of underage guests: \_\_\_\_\_

Beverages Served: Cash Bar  Open Bar

\_\_\_\_\_  
 \_\_\_\_\_

The monitoring and serving of alcoholic beverages at any function is under the supervision of the Director of Food Services. All alcoholic beverages must be purchased through the Food Service Department. University Police must be present for functions that are serving alcoholic beverages at the expense of the host department/organization. *See University Alcohol and Drug Policy 34.02.99.C1 on rear of this form.*

| Route To:                         | Signature: | Notes/Comments: | Approve: | Reject: | Date: |
|-----------------------------------|------------|-----------------|----------|---------|-------|
| Organizational Rep                |            |                 |          |         |       |
| UCSA Asst Director                |            |                 |          |         |       |
| UCSA Director                     |            |                 |          |         |       |
| Director of Food Service          |            |                 |          |         |       |
| Vice President of Student Affairs |            |                 |          |         |       |
| University Police Department      |            |                 |          |         |       |

Confirmed by University Center Scheduling Office on \_\_\_\_\_ by \_\_\_\_\_

## 4. UNIVERSITY RULES CONCERNING THE USE OF ALCOHOL ON CAMPUS

4.1 The following rules apply to all persons on campus:

4.1.1 The University prohibits the use or possession of alcoholic beverages on campus by any individual under the age of 21. Failure to comply with this rule violates state law and the rules governing student conduct, and will subject the individual to disciplinary action.

4.1.2 The possession or use of alcoholic beverages on University property will not be permitted except in special use buildings and facilities as may be designated by the President, approved by the Chancellor, and subsequently reported to the Board of Regents. The authorized locations, and the restrictions that apply, include the following:

| Building or Area  | Limitations/Requirements  |
|-------------------|---|
| University Center | Receptions and meals<br>Permission of Vice President for Student Affairs<br>Age 21 or greater |

In addition, students of lawful age under Texas Statutes may be permitted to possess and/or consume alcoholic beverages in the privacy of their rooms or apartments in the campus residence halls. However, residence hall occupants and their guests must comply with state and local statutes concerning possession, sale and consumption of alcoholic beverages. Any use of alcoholic beverages should be in moderation, to ensure residents' rights to privacy, sleep and study within their rooms or apartments. Loud or disruptive behavior, interference with cleanliness of the residence halls, or drinking habits that are harmful to the health or education of an individual or those around her/him are reasons for appropriate disciplinary action by the University.

4.1.3 Except as noted above, the possession of open containers and consumption of beer, wine and/or distilled spirits is prohibited in all public areas of the campus. For the purposes of this rule, residence hall balconies and patios are considered public areas. Although students of lawful age may possess and consume alcoholic beverages in the privacy of their rooms or apartments, all alcoholic beverages transported through public areas on the University grounds and in the residence halls must be unopened and concealed.

4.1.4 Any purchase of alcoholic beverages by a unit of the University must comply with System Policy 34.03, Purchase, Service and Consumption of Alcoholic Beverages, and System Regulation 34.03.01, Funding Sources for Alcoholic Beverage Purchases.

4.1.5 Any recognized student organization that plans to include alcohol at an official function off campus must obtain the permission of the Director of Student Activities. Failure to comply with this requirement may result in the revocation of official status.

4.1.6 Islander Athletics has specific procedures relating to the inappropriate use of alcohol by intercollegiate athletes. See the Islander Athletics Policies Manual for details.

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I have read and understand the Rule as stated above. I agree to conduct my event in accordance with this Rule:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Sign Name

\_\_\_\_\_

Date